

**Audit Committee – Draft Timetable and Work Schedule 2011/12**

	June 2011	September 2011	January 2012	April 2012	Ad-Hoc
<b>Financial</b>		<ul style="list-style-type: none"> <li>Statement of Accounts – for debate and approval</li> </ul>			<ul style="list-style-type: none"> <li>Policy review and approval, e.g. Fin Regs CPR Fraud &amp; Corruption</li> </ul>
<b>Governance</b>		<ul style="list-style-type: none"> <li>Governance Review and Annual Governance Statement – for approval</li> </ul>	<ul style="list-style-type: none"> <li>Ombudsman’s Annual Review</li> </ul>		
<b>Internal Audit</b>	<ul style="list-style-type: none"> <li>IA Annual Report for 2010/11</li> <li>Strategic and Annual Plans 2011/12</li> <li>IA Plan Monitoring</li> <li>Results of IA Work <i>(Note 1)</i></li> </ul>	<ul style="list-style-type: none"> <li>IA Plan Monitoring</li> <li>Results of IA Work</li> </ul>	<ul style="list-style-type: none"> <li>IA Plan Monitoring</li> <li>Results of IA Work</li> </ul>	<ul style="list-style-type: none"> <li>Strategic and Annual Plans 2012/13</li> <li>IA Plan Monitoring</li> <li>Results of IA Work</li> </ul>	
<b>External Audit</b>	<ul style="list-style-type: none"> <li>EA Audit Plan (for consideration)</li> <li>External Audit Fee Letter</li> </ul>	<ul style="list-style-type: none"> <li>EA Governance Report and HoFS Letter of Representation</li> </ul>	<ul style="list-style-type: none"> <li>Annual Audit Letter</li> </ul>		
<b>Other</b>				Chairman’s Annual Report – submitted to Council	<ul style="list-style-type: none"> <li>Constitutional Amendments</li> <li>Consultations</li> </ul>

*Note 1: Reports on Internal Audit Plan Monitoring and Results of Audit work are being withheld from this meeting’s agenda to allow induction training to be delivered.*